



Mr. Nick. Pascuzzi, Principal / Mr. Antony Blaikie, Vice-Principal / Ms. Jenelle Kresak, Vice-Principal
Website: <http://sd48howesound.org> Email: hss@sd48.bc.ca

Dates to Remember

- Aug. 20 Online Booking Opens for Counsellor Appts.
- Aug. 27 Counselling Appts. to Aug 31 See p.5 for details
- Sept. 4 School Opens
- Sept. 11 New Parent Night 6:30 pm & PAC Mtg. 7:00 pm
- Sept. 14 Photo Day

OCTOBER

- Oct. 4 6:30 pm - Gr. 12 Grad Transition and Parent/Student Mtg.
- Oct. 4 7:00 pm - Dry Grad Parent Mtg.
- Oct. 8 Thanksgiving Day Stat - No School
- Oct. 9 PAC Mtg. 7:00 pm
- Oct. 12 S1 Interim Reports Mailed
- Oct. 15 Grad Photos to Oct.18
- Oct. 19 Prov. Pro D-No School
- Oct. 25 Music Concert
- Oct. 25 Photo Retakes

NOVEMBER

- Nov. 2 Implementation Day - No School
- Nov. 12 Remembrance Day Observance - No School
- Nov. 13 PAC Mtg. 7:00 pm
- Nov. 19 Midterm Report Cards Mailed.
- Nov. 29 Early Dismissal Parent/Teacher Interviews

DECEMBER

- Dec. 3 Implementation Day - No School
- Dec. 11 PAC Mtg. 7:00 pm
- Dec. 13 Winter Gala Concert
- Dec. 14 Grad Photo Retakes
- Dec. 21 Last Day of Classes before Winter Break

Dear Parents & Guardians,

Welcome to a new school year full of learning and opportunity. I hope you and your family have been enjoying a relaxing summer and that your child is ready to focus on having a successful year at Howe Sound Secondary. I would like to extend a special welcome to our new Grade 10 students from Don Ross Middle School, our new International students, and any students new to Squamish. We hope you all get connected to our staff, our students, and our school activities so you feel at home quickly.

Parents, please take a moment to read through the information in this newsletter as it will help to ensure a smooth start to the school year for your child. The focus of our August newsletter is to provide you with key information regarding our September start up procedures. It is important to note that parental support is just as important in high school as at any other time in your child's education. Please stay in touch with your child's teachers, read school announcements/newsletters, and come to Parent Advisory Council (PAC) meetings. Our first PAC Meeting is scheduled for Tuesday, September 11, and all parents are encouraged to attend.

Please also visit our school as often as you wish. Parents are always welcome at Howe Sound Secondary and we hope to see you all at our school at one time or another throughout the school year.

If you have any questions, thoughts or concerns at this time regarding your child's education please contact me at npascuzzi@sd48.bc.ca.

All the best for a great year at Howe Sound Secondary!

Nick Pascuzzi
Principal

HOW TO BOOK COUNSELOR APPOINTMENTS

Online booking opens on August 20 Starting at 9:00 am.
<http://hss.schoolappointments.com>
See Page 5 for detailed information

STUDENT ATTENDANCE

Did you know there are three ways you can notify the school of your child's absence?
By email at hss@sd48.bc.ca.
By phone at 604-892-5261.
Written, signed and dated note brought to the school office.



School Opening Information

First Day of School – Bus Schedule

Please note that our first day of school, Tuesday, September 4, will consist of a “staggered start”.

Our **Grade 10** students will commence their first day at our regular start time. Therefore, they will need to be at their bus stop for their usual morning pick up time. All bus stop locations as well as pick up times are listed on pages 7 and 8 of this newsletter.

Our **Grade 11 and 12** students will commence their first day at 11:00 am. **All students living in Upper Squamish, Cheakamus and Britannia who need bus rides to school should ride the morning busses or arrange alternate transportation.** All other students taking the school bus will need to be at their bus stop **2 hours later** than their usual morning pick up time.

All students will be dismissed at 2:50 pm on this day. As of Wednesday, September 5, all busses will run at their usual scheduled times.

First Day of School – Class Schedule

Grade 10 students will meet in the Eagle Eye Theatre at 9:00 am for an assembly.

There will be an orientation for these Grade 10 students provided by the leadership class at HSS.

Grade 11 and 12 students are to report to the C Block class listed on their individual course schedules.

The block rotation for the day is as follows:

- Grade 10 Orientation 9:00 am to 10:45 am
- C Block 11:00 am to 11:40 am
- D Block 11:50 am to 12:30 pm
- Lunch 12:30 pm to 1:20 pm
- A Block 1:20 pm to 2:00 pm
- B Block 2:10: pm to 2:50 pm

School Fees

School fees are \$20 and help support many of our school groups, most notably of which are the leadership and athletic leadership groups who organize many school-based functions and activities throughout the year. The school fees also include lock and locker rental as well as a student ID card.

Parents are now able to pay student fees online at <http://hss.payschoolfees.net/>. In order to use this feature, the school must have your email address on file. This feature will also allow students to select their locker online.

Fees may also be paid at the school office by cash or cheque made payable to Howe Sound Secondary School.

Supplies

Basic school supplies that your child will require to start the year include: paper, pens, pencils, binders, and a scientific calculator.

Other items may be requested by individual teachers. Students taking PE are required to wear a t-shirt which covers the shoulders and shorts that reach at least mid-thigh. Proper athletic footwear is required for the gym floor.

Bus Schedule

Please see pages 7 - 8 for HSS times and locations for morning pick up. The complete school bus schedule can also be viewed online on our school website at: www.sd48howesound.org under the “About HSS” tab.

cont.'d. on page 3



cont.'d. from p. 2

Medical Information

Please advise us of any life-threatening condition your child may have so we may ensure his/her safety. If your child is anaphylactic or diabetic please notify us by Friday, August 31 and drop off updated medication to the school office before the start of the school year. Please ensure this medication is clearly labelled with your child's name on it.

Freedom of Information and Consent Forms

The Freedom of Information and Protection of Privacy Act requires us to receive consent to collect, use, and share student personal information that is directly related to and necessary for their education. An email will be sent out in early September with a link to the consent forms that must be completed for all students.

New Parent Meeting

Grade 10 parents, as well as parents of any new Grade 11 or 12 students, are invited to hear from administration and counsellors on Tuesday, September 11 at 6:30 pm about what to expect from the coming year at HSS. This meeting is highly informative and will allow time to answer any questions parents may have.

Parent Advisory Council

The first PAC meeting will be held on Tuesday, September 11 at 7:00 pm at HSS. Subsequent meetings will be on the second Tuesday of each month at 7:00 pm.

School Photos

School Photo Day will be on Friday, September 14. Students will bring home an information package prior to this date. Please do your best to ensure attendance on this day as all students will have their photo taken for student cards and the yearbook.

Parent Teacher Interviews

There will be two parent-teacher interview sessions this year from 4:00 - 7:00 pm on November 29, 2018 and April 25, 2019. Note: School will be dismissed one hour early on the above dates to permit the teachers time to prepare for the meetings.

Regular Bell Schedule 2018-2019

Monday-Thursday Bell Schedule

<i>Warning Bell</i>	8:53
1st Class (95 min)	8:58 - 10:33
Class Change (7 min)	10:33 - 10:40
2nd Class (75 min)	10:40 - 11:55
LUNCH	11:55 - 12:40
<i>Warning Bell</i>	12:33
3rd Class (73 min)	12:40 - 1:53
Class Change (7 min)	1:53 - 2:00
4th Class (75 min)	2:00 - 3:15

Friday Bell Schedule

<i>Warning Bell</i>	8:53
1st Class (80 min)	8:58 - 10:18
Class Change (7 min)	10:18 - 10:25
2nd Class (80 min)	10:25 - 11:45
LUNCH	11:45 - 12:30
<i>Warning Bell</i>	12:23
3rd Class (78 min)	12:30 - 1:48
Class Change (7 min)	1:48 - 1:55
4th Class (80 min)	1:55 - 3:15

Please note that school ends at 3:15pm, and students should not plan on starting employment before that time.

Block Pattern

	MON	TUES	WED	THURS	FRI
Period 1	A	C	B	D	A
Period 2	B	D	A	C	B
	L	U	N	C	H
Period 3	C	A	D	B	C/D
Period 4	D	B	C	A	D/C

Every 2nd Friday the afternoon blocks will rotate (i.e. One week C/D 2nd week D/C)
Revised: July 2018



Student Code of Conduct

The HSS Code of Conduct is designed to provide guidelines for appropriate student behavior while under the jurisdiction of the school, while at any school-sponsored function or when engaged in an activity which may have an impact on a safe, caring, and orderly school environment. Students have a responsibility to respect the rights and dignity of others and to become actively involved in their own academic learning and social growth.

Conduct Expectations

Acceptable conduct is demonstrated by

- respecting oneself, others and the school's facility, resources and grounds
- engaging in responsible behavior in all learning and school activities (attend all classes regularly, be seated in your seat by the second bell, be prepared for class, complete all assignments, and use good manners and good common sense – to the best of one's abilities)
- modeling respectful and responsible behavior to their peers and younger students, in the community and while acting as school ambassadors
- conducting oneself in a manner which in no way compromises the safety or well-being of others

Safe & Caring School Environments

Are Free From Acts Of

- bullying, cyber-bullying, harassment and marginalization
- threat and intimidation
- violence in any form
- abuse in any form
- discrimination in any form including race, color, gender, religious beliefs, sexual orientation, ancestry or national origin
- retribution against a person who has reported incidents

Do Not Tolerate the Presence Of

- plagiarism
- theft and vandalism
- intoxicating or banned substances
- weapons or replica weapons and explosives
- intruders or trespassers (All visitors to the school must first report to the office)

Or Misuse Of

- *Cyberspace/Cell Phones/Electronic Devices/Computers* – students are to be aware that they may be subject to discipline (or, if applicable, confiscation of personal property) for misuse of technology if it negatively impacts on the school environment **Forms of unacceptable conduct cited above are only some examples and not an all-inclusive list.**

Consequences

Consequences will be applied to unacceptable conduct in accordance with the School District Safe & Caring Schools Disciplinary Guide. Progressive discipline methods based on the severity and the frequency of the behavior as well as age of the student will be implemented to alter the inappropriate and/or unsafe behavior. Consequences will focus on being restorative rather than punitive in nature.

Notification

As circumstances warrant, administrators have a responsibility to advise other parties following an incident:

- parents/guardians of the student offender(s)
- parents/guardians of the student victim(s)
- School Board officials will be contacted as required by School District Policy, (i.e. Level I, II and III suspensions)
- police and other agencies as required by law
- school staff and school community as deemed appropriate by the school administrator and/or District administration

cont.'d on page 5



Student Code of Conduct cont.'d

cont.'d from page 4

HSS Student Code of Conduct has been structured to align with and adhere to the standards outlined in:

- The *School Act* 85(1.1) 168 (2) (s.1) Provincial Standards Ministerial Order 276/07, effective October 17, 2007
- *B.C. Human Rights Code*, (SD 48 Policy No. 502.1, 502.2 and Regulation No. 502.2)
- B.C. Ministry of Education: *Safe, Caring and Orderly Schools: A Guide* (Nov. 2008) and *Developing and Reviewing Codes of Conduct: A Companion* (Aug. 2007), both found at www.bced.gov.bc.ca/scol/.

Counsellor Appointments

Counsellor Assignments For All Students (by last name)

A - L Ms. G. McCormick
M - Z Mrs. C. Cunneyworth

How to Book Counsellor Appointments

Resident Students

Starting at 9:00 am on August 20th you may begin to book appointments online at <http://hss.schoolappointments.com>.

You will find the system very easy to use and it will take only a few minutes to set up your account and book your child's appointment (s). Just follow these easy steps:

TO REGISTER FOR AN ACCOUNT:

- Click on the "Click Here to Register" tab to create a new account and add your child(ren)
- Select the schedule titled Counsellor Course Scheduling Appointments 2018-2019.
- OR Call the school at 604 892-5261 starting on August 20.

Bookings are available from :

August 27	10:00 am to 3:00 pm
August 28-30	9:00 am to 3:00 pm

Please note that in order to use this online booking site, the school must have an email address on file for you. Each family must register for a new account at the beginning of each school year.

International Students

Appointments will be available on Friday, August 31, from 9:00 am to 3:00 pm. Sign up will be available in the counselling suite following the orientation on Thursday, August 30.



HSS Policy

Cell Phones

Students at Howe Sound Secondary are not to use cell phones during class-time, unless instructed to do so by their teacher for educational purposes. This includes not being on phones in the hallways during class-time. Cellphones are permitted during breaks and lunch. Misuse may result in confiscation of the device and meetings with teacher(s) and administration.

If a parent needs to contact their child during class-time, we ask them to phone the school at 604-892-5261. Phoning or texting during class-time can be disruptive to the learning environment.

Guidelines for Changing Courses

Students may discuss course changes with their counsellor within the first two weeks of each semester. All Grade 10 and 11 students must have a full course load (8 blocks). Grade 12 students are permitted to have fewer than 8 scheduled courses if the following steps are followed:

- The parent(s) should be advised and be in agreement with their child's wish to drop a course.
- The student should then discuss dropping the course with the teacher instructing the course.
- In instances in which a request to drop a course is brought forward well into the semester, the student must meet with the Principal to have his/her request approved.

In the fall semester, Grade 12 students will not be allowed to have a study block. In the spring semester, after a discussion with their counsellor, Grade 12 students may be permitted to have a study block.

Attendance on Quiz, Exam, or Test Days

It is expected that all students will be present for any quizzes, exams, or tests. However, if a student is unable to attend, we ask that the parent contact the school to excuse the absence. In this instance a make-up test/quiz/exam may be allowed and the student should be prepared to write the test /quiz/exam upon their return to school at an agreed upon time.

Attendance Policy

At Howe Sound Secondary, we believe that regular attendance and punctuality is important. To increase the probability that students will succeed, we expect our students to abide by the following:

- Attend 100% of the time except for illness or emergency. An absence can only be excused by a parent or guardian.
- Arrive at classes on-time, prepared to learn. Students should not request permission to leave classes except for illness, or in an emergency situation. Where possible, appointments should be scheduled outside of school hours.
- Have parents/guardians inform the school in advance by emailing hss@sd48.bc.ca, by phoning (604) 892-5261, or in writing when late or absent.
- Discuss any absence with teachers. Missed work and assignments are the responsibility of the student. Make-up opportunities may be provided at the teacher's discretion. Students may receive a failing grade if they miss classes and do not make arrangements with their teachers for missed time and/or work.
- Sign in and out at the office if arriving late or if required to leave during the school day.

Please note that if lates and absences become habitual, a parent/guardian will be notified by school staff. Should this pattern continue, a meeting involving the student, parents and school administration may be arranged to address the matter.

During breaks, students are expected to remain on campus due to short transition times, as there is not enough time to get refreshments off campus.

During class time, students are expected to be engaged in learning in their classrooms. Students are not permitted to loiter in the multi-purpose room or in the hallways.



HSS Bus Routes 2018/2019

<u>Bus Route No. 1(b)</u>	Leave Arrive	<u>Garibaldi Highlands to Howe Sound Secondary</u> Perth Dr. & The Boulevard Highlands Way North at Catholic Church Howe Sound Secondary	8:30 a.m. 8:33 a.m. 8:42 a.m.
<u>Bus Route No. 2(b)</u>	Leave Arrive	<u>Garibaldi Estates to Howe Sound Secondary</u> Garibaldi Way & Tantalus Rd. Diamond Rd. & Diamondhead Rd. Diamond Rd. & Garibaldi Way Garibaldi Way & Mamquam Rd. Howe Sound Secondary	8:30 a.m. 8:32 a.m. 8:33 a.m. 8:34 a.m. 8:40 a.m.
<u>Bus Route No. 3(b)</u>	Leave Arrive	<u>Garibaldi Highlands to Howe Sound Secondary</u> Portree Way The Boulevard & Highlands Way North Howe Sound Secondary	8:32 a.m. 8:35 a.m. 8:45 a.m.
<u>Bus Route No. 4</u>	Leave Arrive Leave	<u>Britannia Beach to Howe Sound Secondary & Squamish Elementary</u> Klahanie The Beach (Mining Museum) Level Two Level Three Stawamus Reserve Ravens Plateau (Westway & Balsam) Plateau Dr. & Plateau Cres. (south intersection) Howe Sound Secondary Squamish Elementary Howe Sound Secondary (pick up Cultural Journeys students) Stawamus School Programs of Choice	7:55 a.m. 8:02 a.m. 8:04 a.m. 8:06 a.m. 8:19 a.m. 8:26 a.m. 8:30 a.m. 8:41 a.m. 8:44 a.m. 8:47 a.m. 8:56 a.m.
<u>Bus Route No. 16(b)</u>	Leave Arrive	<u>North Yards to Howe Sound Secondary & Squamish Elementary</u> Three Rivers Brothers Place Howe Sound Secondary Squamish Elementary	8:33 a.m. 8:35 a.m. 8:40 a.m. 8:44 a.m.
<u>Bus Route No. 21(b)</u>	Leave Arrive	<u>Brackendale South to Howe Sound Secondary</u> Judd Rd. & Government Rd. Eagle Run Dr. & Government Rd. Government Rd. & Harris Rd. Howe Sound Secondary	8:27 a.m. 8:29 a.m. 8:31 a.m. 8:40 a.m.

cont. 'd on page 8



HSS Bus Routes 2018/2019

<u>Bus Route No. 22(b)</u>	<p>Leave</p> <p>Arrive</p>	<u>Brackendale North to Howe Sound Secondary</u> Brackendale Elementary Cottonwood Rd. & Depot Rd. Cottonwood Rd. & Judd Rd. Government Rd. at Spiral Trailer Court Howe Sound Secondary	8:26 a.m. 8:28 a.m. 8:30 a.m. 8:33 a.m. 8:40 a.m.
<u>Bus Route No. 23(b)</u>	<p>Leave</p> <p>Arrive</p>	<u>Ross Rd. & Mamquam Rd. to Howe Sound Secondary</u> Ross Rd. & Arrowhead Depot & Dogwood Mamquam Rd. & Willow Cres. (Timbertown) Mamquam Rd. & Government Rd. Howe Sound Secondary	8:30 a.m. 8:31 a.m. 8:35 a.m. 8:36 a.m. 8:41 a.m.
<u>Bus Route No. 24</u>	<p>Leave</p> <p>Arrive</p>	<u>Upper Squamish Cheakamus to Don Ross Secondary, Brackendale Elementary & Howe Sound Secondary</u> 14953 Squamish Valley Rd. Wall St. Hensman Rd. Magee Rd. Lynn's Cloudburst Crescent Midnight Way (old crossing) Lot 24 Midnight Way Midnight Way & Paradise Valley Rd. 1270 Paradise Valley Rd. 1450 Paradise Valley Rd. Cheekeye Don Ross Secondary Brackendale Elementary Howe Sound Secondary	7:38 a.m. 7:39 a.m. 7:40 a.m. 7:41 a.m. 7:42 a.m. 7:43 a.m. 8:07 a.m. 8:09 a.m. 8:10 a.m. 8:13 a.m. 8:15 a.m. 8:16 a.m. 8:22 a.m. 8:24 a.m. 8:40 a.m.

AFTER SCHOOL BUS ROUTES

School	Depart time	Bus Route	Area served
Howe Sound Secondary	3:22 – 3:30 p.m.	#1 (b) #2 (b) #3 (b) #4 #16 (b) #21 (b) #22 (b)	Garibaldi Highlands Garibaldi Estates Mamquam Rd., West Depot, Ross Rd. Britannia Beach North Yards Brackendale South, Cheakamus Brackendale North, Upper Squamish